



Township of Champlain

Regular Council Meeting - Minutes

February 27, 2025

UCPR Council Chambers

59 Court Street, L'Orignal

Members Present:      Normand Riopel, Mayor  
                                 Peter Barton, Councillor  
                                 Paul Emile Duval, Councillor  
                                 Michel Lalonde, Councillor  
                                 Paul Burroughs, Councillor  
                                 Ginette Clément, Councillor  
                                 Sarah Bigelow, Councillor  
                                 Gérard Miner, Councillor

Motivated Absence:    André Roy, Councillor

Also Present:            Kevin Tessier, CAO  
                                 Alison Collard, Clerk  
                                 France Thauvette, Treasurer  
                                 Sydney Collard, Director of Parks & Recreation  
                                 Sebastien Levesque, Director of Public Works  
                                 Paul Robitaille, Planner  
                                 Karla Barton, Deputy Clerk  
                                 Zoé Fortin, Communication Specialist

**1.      Opening - 6:00 p.m.**

The regular meeting was opened at 6:04 p.m.

**2.      Land Acknowledgment**

The Mayor welcomed the public to the meeting, and recited the First Nations Land Acknowledgement.

**3.      Adoption of the Agenda**

It was

**Resolution 2025-048**

**Moved By:** Peter Barton

**Seconded By:** Paul Burroughs

**Be it resolved that** a new item 11.1 Notice of Motion - U.S. Tariffs be added to the agenda.

**Carried**

**Resolution 2025-049**

**Moved By:** Sarah Bigelow

**Seconded By:** Gérard Miner

**Be it resolved that** Council approve the agenda of the regular meeting of February 27, 2025, as amended.

**Carried**

**4. Disclosure of Pecuniary Interest**

None noted.

**5. Presentation by Council**

None

**6. Presentation – Committees / Consultants**

None

**7. Deputation**

None

**8. Staff Reports**

**8.1 Planning**

**8.1.1 On-Going Planning Projects**

Council reviewed this list. It was

**Resolution 2025-050**

**Moved By:** Gérard Miner

**Seconded By:** Sarah Bigelow

**Be it resolved that** the on-going planning project list, as presented by the Planner on February 27, 2025, be received and filed.

**Carried**

#### **8.1.2 Land Severance Application B-003-2025 - Blumlhuber/Litvin**

Council reviewed the Planner's report. It was

**Resolution 2025-051**

**Moved By:** Gérard Miner

**Seconded By:** Sarah Bigelow

**Be it resolved that** the Consent application B-003-2025 be received.

**Be it further resolved that** the application be granted with the following conditions:

1. That the Owner obtains a Zoning By-law Amendment clear of any appeal to remove residential uses from retained Lot B. The rezoning will also need to address any non-compliance with excess lot coverage of accessory structures on severed Lot A.
2. That the Owner shall provide a road allowance as necessary to the Champlain Township which conveys all land to Champlain Township within 13 metres from the centerline of Pleasant Corner Road. The Transfer/Deed of land conveying the said land to Champlain Township must be prepared and executed at no cost or encumbrance in consideration of the payment of \$1.00;
3. The owner(s) provide written correspondence to Champlain Township stating:
  - a. That they are aware the property is within the Hawkesbury municipal drain watershed.
  - b. That they will contact the Drainage Superintendent to look at options to update the schedule of assessments by either a Section 65(2) agreement or by an engineering firm appointed by the Champlain municipal council; and,
  - c. That the owner understands that updated assessments for the severed parcels of land is to be provided at their cost.
4. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Township of Champlain.

**Carried**

### **8.1.3 Land Severance Application B-007-2025 - 14933176 Canada Inc.**

Council reviewed the Planner's report. It was

**Resolution 2025-052**

**Moved By:** Paul Emile Duval

**Seconded By:** Peter Barton

**Be it resolved that** the Consent application B-007-2025 be received.

**Be it further resolved that** the application be granted with the following conditions:

1. That the Owner obtains a Zoning By-Law Amendment for a site-specific exception to the R2 zone to permit a reduced minimum lot area from 600 square metres to 530 square metres and to reduce the required planting strip from 3 metres to 1.5 metres along the side lot lines and to reduce from 1 metre to 0.3 metres along the front lot line for the severed Lot A.
2. That the Owner obtains a Certificate of Cancellation for the severance B-022-2023.
3. That the Owner obtains a Building Permit to relocate the detached garage and shed on Lot B.
4. Payment of the balance of any outstanding taxes, including penalties and interest, shall be paid to the Township of Champlain.

**Carried**

## **8.2 Adoption of Planning By-Laws**

## **8.3 Recommendation Reports**

### **8.3.1 Report FIN-2025-02 - Expenses Excluded from the 2025 Budget**

Council reviewed this report. It was

**Resolution 2025-053**

**Moved By:** Sarah Bigelow

**Seconded By:** Michel Lalonde

**Be it resolved that** Finance Report No. FIN-2025-02, dated February 27, 2025, regarding the Expenses Excluded from the 2025 Budget be received and approved by Council in accordance with Ontario Regulation 284/09.

**Carried**

### **8.3.2 Report CCD-2025-01 - Food Cyclor Additional Unit Purchase**

Council reviewed this report. It was

**Resolution 2025-054**

**Moved By:** Sarah Bigelow

**Seconded By:** Michel Lalonde

**Be it resolved that** Communication and Community Development Report No. CCD-2025-01, dated February 27, 2025, regarding the purchase of additional Food Cycle Units, be received and filed; and

**Be it further resolved that** Council approves the purchase of 7 additional units for \$700 from the Town of Hawkesbury.

**Carried**

### **8.3.3 Report CCD-2025-02 - Garage Sale Permit Requirements (June 7-8 2025)**

Council reviewed this report. It was

**Resolution 2025-055**

**Moved By:** Paul Emile Duval

**Seconded By:** Ginette Clément

**Be it resolved that** Communication and Community Development Report No. CCD-2025-03, dated February 27, 2025, regarding the waiver of garage sale requirements, be received and filed; and

**Be it further resolved that** Council approve the waiver of the garage sale permit requirements for all Champlain Township residents on June 6-7-8, 2025, for the Community Garage Sale weekend.

**Carried**

### **8.3.4 Report CCD-2025-03 - Communications Policy CCD-003**

Council reviewed this report. It was

**Resolution 2025-056**

**Moved By:** Sarah Bigelow

**Seconded By:** Gérard Miner

**Be it resolved that** Communication and Community Development Report No. CCD-2025-03, dated February 27, 2025, regarding the Communication Policy, be

received and filed; and

**Be it resolved that** By-Law 2012-54 be amended to remove Schedule B; and

**Be it resolved that** By-Law 2012-81 regarding Accessibility Standards for Customer Service Policy, and By-Law 2019-09 regarding Electronic Message Board User Policy be repealed; and

**Be it further resolved that** By-Law 2025-15 be brought forward for adoption.

**Carried**

## **8.4 Monthly Reports**

### **8.4.1 Accounts - January 2025**

### **8.4.2 Fire Services Monthly Report - January 2025**

### **8.4.3 REC Monthly Report - January 2025**

### **8.4.4 PWD Monthly Report - January 2025**

### **8.4.5 CBO Monthly Report - January 2025**

### **8.4.6 BEO Monthly Report - January 2025**

### **8.4.7 CCD Monthly Report - January 2025**

### **8.4.8 Drainage Monthly Report - January 2025**

### **8.4.9 OCWA Quarterly Report Card Q4- 2024**

### **8.4.10 LIB Monthly Report - January 2025**

Council reviewed these reports. It was

**Resolution 2025-057**

**Moved By:** Michel Lalonde

**Seconded By:** Gérard Miner

**Be it resolved that** the following staff reports be received and filed:

### **8.4.1 Accounts - January 2025**

### **8.4.2 Fire - Monthly Report - January 2025**

### **8.4.3 Parks and Recreation Monthly Report - January 2025**

### **8.4.4 Public Works Monthly Report - January 2025**

### **8.4.5 Building Monthly Report - January 2025**

### **8.4.6 By-law Enforcement Monthly Report - January 2025**

### **8.4.7 Communications & Community Development Monthly Report - January 2025**

### **8.4.8 Drainage Monthly Report - January 2025**

8.4.9 OCWA Quarterly Report Card Q4-2024

8.4.10 Library Monthly Report - January 2025

**Carried**

**9. Committee of the Whole Recommendations**

None

**10. Liaison Committee Minutes / Member's Reports**

**10.1 Library Board - Minutes January 15, 2025**

**Resolution 2025-058**

**Moved By:** Ginette Clément

**Seconded By:** Sarah Bigelow

**Be it resolved that** Council approve the minutes of the January 15, 2025 Library Board Meeting.

**Carried**

**11. Notices of Motion and Members' Written Resolutions**

**11.1 U.S. Tariffs**

**Resolution 2025-059**

**Moved By:** Paul Emile Duval

**Seconded By:** Gérard Miner

**Be it resolved that** Champlain Township put a half-page notice in each of the three local newspapers to encourage residents to "Buy Canadian" and support "Local".

**Carried**

**12. Adoption of Minutes**

**12.1 Minutes - Special Meeting (Budget) - January 23, 2025**

**12.2 Minutes - Regular Meeting - January 23, 2025**

Council reviewed these sets of Minutes. It was

**Resolution 2025-060**

**Moved By:** Sarah Bigelow

**Seconded By:** Ginette Clément

**Be it resolved that** Council approve the minutes of the following meetings:

- Special Meeting (Budget) – January 23, 2025; and
  - Regular meeting – January 23, 2025;
- as presented/amended.

**Carried**

### **13. Adoption of By-Laws**

Council reviewed these proposed by-laws. It was

#### **13.1 By-law 2025-10 - Remuneration of Members of Council 2025**

**Resolution 2025-061**

**Moved By:** Michel Lalonde

**Seconded By:** Gérard Miner

**Be it resolved that** three readings and final passage be granted By-Law 2025-10, being a by-law to fix the annual remuneration of the members of Council of The Corporation of the Township of Champlain in 2025.

**Carried**

#### **13.2 By-law 2025-11 - Budget Estimates 2025**

**Resolution 2025-062**

**Moved By:** Sarah Bigelow

**Seconded By:** Ginette Clément

**Be it resolved that** three readings and final passage be granted By-Law 2025-11, being a by-law to adopt the 2025 Budgetary Estimates.

**Carried**

#### **13.3 By-law 2025-12 - To appoint a Director of Public Works, Maxime Lafrance**

**Resolution 2025-063**

**Moved By:** Gérard Miner

**Seconded By:** Sarah Bigelow

**Be it resolved that** three readings and final passage be granted By-law 2025-12 being a by-law to appoint a Director of Public Works, Maxime Lafrance.

**Carried**



**13.4 By-Law 2025-13 - To authorize the execution of an agreement with Mike's Waste Disposal Inc. - Collection and Disposal of Garbage**

**Resolution 2025-064**

**Moved By:** Peter Barton

**Seconded By:** Paul Emile Duval

**Be it resolved that** three readings and final passage be granted By-Law 2025-13, being a by-law to authorize the entering into an agreement with Mike's Waste Disposal Inc. for the collection and disposal of waste and garbage.

**Carried**

**13.5 By-law 2025-14 - To appoint a Building Inspector and BLEO, Stéphanie Brunette**

**Resolution 2025-065**

**Moved By:** Paul Emile Duval

**Seconded By:** Michel Lalonde

**Be it resolved that** three readings and final passage be granted By-law 2025-14 being a by-law to appoint a Building Inspector and By-Law Enforcement Officer, Stéphanie Brunette.

**Carried**

**13.6 By-law 2025-15 - Communication Policy CCD-003**

**Resolution 2025-066**

**Moved By:** Sarah Bigelow

**Seconded By:** Gérard Miner

**Be it resolved that** three readings and final passage be granted By-Law 2025-15, being a by-law to establish a Communication Policy CCD-003 for the Corporation of the Township of Champlain.

**Carried**

**13.7 By-law 2025-16 - Borrowing to finance the Vankleek Hill Arena Rehabilitation**

**Resolution 2025-067**

**Moved By:** Paul Emile Duval

**Seconded By:** Peter Barton

**Be it resolved that** three readings and final passage be granted By-Law 2025-16, being a by-law to authorize the borrowing of monies to finance the Vankleek Hill Arena Rehabilitation Project.

**Carried**

**13.8 By-law 2025-17 - Collective Agreement with Steelworkers Union, Local 6565 - Volunteer Firefighters**

**Resolution 2025-068**

**Moved By:** Sarah Bigelow

**Seconded By:** Michel Lalonde

**Be it resolved that** three readings and final passage be granted By-Law 2025-17, being a by-law to authorize the execution of an agreement between the Corporation of the Township of Champlain and the United Steelworkers, Local 6565 on behalf of the volunteer firefighters.

**Carried**

**14. Correspondence (for action)**

**15. Correspondence (for support resolutions)**

**15.1 Municipality North Bruce Peninsula - Cell Towers and Associated Maintenance**

**Resolution 2025-069**

**Moved By:** Peter Barton

**Seconded By:** Michel Lalonde

**Be it resolved that** the Resolution of the Municipality of Northern Bruce Peninsula #06-05-2025 requesting that Canada and the Province of Ontario set targets to close gaps in cellular service infrastructure in rural communities and mandate service providers in partnership with all levels of government to develop a 48-hour maximum maintenance period for repairing of cellular infrastructure, be endorsed.

**Carried**

**15.2 Township of Uxbridge - Buy Canadian**

**Resolution 2025-070**

**Moved By:** Paul Emile Duval

**Seconded By:** Peter Barton

**Be it resolved that** the Resolution of the Township of Uxbridge dated February 3, 2025 regarding the Implementation of a "Buy Canadian" Policy, be endorsed.

**Carried**

**15.3 Canada Metal Processing Group - Announcement on steps to respond to U.S. tariff threats on the steel sector**

**Resolution 2025-071**

**Moved By:** Paul Emile Duval

**Seconded By:** Michel Lalonde

**Whereas** maintaining a healthy domestic steel manufacturing industry and its customer base, who transform steel into steel products, is critical to the economic stability of an independent and autonomous sovereign nation; and

**Whereas** Steel is a foundational industry to produce core products and infrastructure for essential industries e.g., defence, energy supply both fossil fuels and green energy, majority of industrial manufacturing e.g., automotive, transport, heavy equipment and essential for housing and infrastructure construction; and

**Whereas** the Heico Companies' Canada Metal Processing Group ("MPG Canada") operates three businesses (Ivaco Rolling Mills, Sivaco, and Infasco) over 6 manufacturing sites in Quebec and Ontario and employs approximately 1600 individuals. The organization operates a state-of-the-art electric arc furnace (EAF) steel plant and billet caster, a two-strand rod mill, a rod processing facility, two wire mills, a bolt manufacturing facility, a nut manufacturing facility and a steel fastener coating facility. MPG Canada strives to offer the best customer experience by delivering high-value and sustainably engineered steel products across North America; and

**Whereas**, in the face of U.S. tariff threats, and as the Canadian Steel Producer Association (CSPA) members have been advocating, MPG Canada calls on the Canadian government to be prepared to react quickly to safeguard the long-term viability of Canadian steel product manufacturers, and the collective job security of its employees.

**Be it resolved that** the Township of Champlain supports The Canada Metal Processing Group ("MPG Canada") in its request to the Canadian Government to immediately:

- Prepare to implement matching retaliatory tariff measures without any consultation delay;
- Provide support for workers and businesses during this economic crisis;
- Prevent the ever-increasing unfairly traded imports from other countries into

Canada and protect the domestic industry by instituting broad Section 53 surtaxes, without any possible exemptions;

- Promote buying Canadian steel, with its much lower carbon intensity than imports; and
- Work in collaboration with the U.S. to create an aligned North American steel trade market for melted and poured North American steel.

**Be it further resolved that** this Resolution be circulated to:

The Right Hon. Justin Trudeau (Prime Minister of Canada),

- The Hon. Melanie Joly (Minister of Foreign Affairs, Canada),
- The Hon. Nate Erskine-Smith (Minister of Housing, Infrastructure and Communities, Canada),
- Premier of Ontario,
- Ontario's Minister of Economic Development, Job Creation and Trade,
- Ontario's Minister of Municipal Affairs and Housing,
- Federation of Canadian Municipalities (FCM),
- Association of Municipalities of Ontario (AMO),
- Rural Ontario Municipal Association (ROMA),
- Eastern Ontario Wardens' Caucus,
- The Hon. Francis Drouin, MP - Glengarry-Prescott-Russell,
- Member of Provincial Parliament, MPP – Glengarry-Prescott-Russell,
- The Canadian Steel Producer Association,• MPG Canada,
- The Association of Municipalities of Ontario, and
- All of Ontario's municipalities.

**Carried**

## **16. Correspondence (for information)**

This correspondence was provided for information purposes.

### **16.1 Reply Letter from the Ministry - Support Resolution 2024-317 for Tay Valley Township, Wet Lands Protection**

### **16.2 Eastern Ontario Warden's Caucus - Ontario Election Priorities and Recommendations**

## **17. Question Period**

There were no questions from the public.

## **18. Announcements**

## **19. In Camera**

An In Camera Meeting was held at 5:00 p.m.

**19.1 Litigation - Update**

**19.2 Memorandum of Settlement between Champlain Township and the Volunteer Firefighters' Union**

**19.3 Human Resources Matters - Update**

**19.4 Contract Negotiations**

**20. Next Meeting**

- Committee of the Whole - March 13, 2025
- Regular Meeting - March 27, 2025

**21. Confirming By-Law**

**21.1 By-Law 2025-18**

Having dealt with the matters at hand, it was

**Resolution 2025-072**

**Moved By:** Paul Emile Duval

**Seconded By:** Ginette Clément

**BE IT RESOLVED THAT** three readings and final passage be given By-Law 2025-18, being a by-law to confirm the proceedings of Council at its meeting of February 27, 2025.

**Carried**

**22. Adjournment**

Subsequently, it was

**Resolution 2025-073**

**Moved By:** Peter Barton

**Seconded By:** Sarah Bigelow

**Be it resolved that** this Regular Council Meeting be adjourned at 7:03 p.m.

**Carried**

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Normand Riopel, Mayor

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Alison Collard, Clerk